



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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March 25, 2004

IN REPLY PLEASE

REFER TO FILE: **AS-0**
001059
Amendment 3

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SAN VICENTE BOULEVARD, ET. AL., MEDIANS
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES
SUPERVISORIAL DISTRICTS 1, 2, AND 4
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that this additional contract work is exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve an amendment to Contract No. 001059 with Wurzel Landscape, a corporation, located in Studio City, California, for additional landscape maintenance services for Road Maintenance District 4, Hollydale Yard, located within the Fourth Supervisorial District.
3. Delegate authority to the Director of Public Works to execute the amendment.
4. Authorize Public Works to encumber an additional annual amount of \$3,600, increasing the annual not-to-exceed amount from \$34,827 to \$38,427, plus 15 percent for additional, unforeseen landscape maintenance services within the scope of this contract that may arise during the contract term. Funds are available in Public Works' 2003-04 Road Fund.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 20, 2000, your Board awarded Contract No. 001059 to Wurzel Landscape to provide landscape maintenance services at various medians located in Supervisorial Districts 1, 2, and 4. The purpose of this requested action is to amend this contract to include landscape and maintenance services for the Road Maintenance District 4, Hollydale Yard. At the County's discretion, this contract allows facilities located within a five-mile radius of the contracted facilities to be added to the locations maintained by the contractor, provided that the cost does not exceed the cost to provide these services for similar facilities that are subject to the contract. The contractor's price for providing these proposed additional services is consistent with its rates for the facilities currently maintained and the additional facility is within five miles of the currently maintained area.

Implementation of Strategic Plan Goals

This recommended action is consistent with the County's Strategic Plan Goals of Organizational Effectiveness and Fiscal Responsibility. This amendment will improve internal operations through the utilization of this contractor's expertise to effectively provide landscape services in a timely, responsive, and cost-effective manner.

FISCAL IMPACT/FINANCING

This recommended amendment will increase this contract's annual not-to-exceed amount by \$3,600, from \$34,827 to \$38,427, plus 15 percent for additional, unforeseen landscaping maintenance services within the scope of this contract that may arise during the contract term. Funds to cover this amendment are available in Public Works' 2003-04 Road Fund. There will be no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Prior to the Director executing this amendment which will be substantially reflected in the Enclosure, the contractor will execute and County Counsel will review it as to form.

ENVIRONMENTAL DOCUMENTATION

This additional work is categorically exempt from the CEQA as specified in Class 1(j) and (s) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

The Honorable Board of Supervisors
March 25, 2004
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IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this amendment will not result in any impact on other current services or projects.

CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel

PROPOSED AMENDMENT 3 TO CONTRACT NO. 001059

SAN VICENTE BOULEVARD, ET. AL., MEDIANS

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

THIS AMENDMENT, made and entered into as of this _____ day of _____, 2004, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic, hereinafter referred to as "COUNTY," and WURZEL LANDSCAPE, a corporation, hereinafter referred to as "CONTRACTOR."

W I T N E S S E T H

WHEREAS: Contract No. 001059 was entered between the County and the Contractor on March 20, 2000, for San Vicente Boulevard, et. al., Medians - Landscape and Grounds Maintenance Services; and

WHEREAS: The County requires landscape and grounds maintenance services at its Road Maintenance District 4, Hollydale Yard, located at 11282 South Garfield Avenue, Downey, California; and

WHEREAS: The County, in accordance with Part I, Section 2.C, Facilities to be Maintained and Part II, Section 3.G, Changes and Amendments of Terms desires to add these services and medians to the scope of work covered under this Contract, and the Contractor desires to provide the additional services.

NOW, THEREFORE, in consideration of these facts and payment to be made by the County, the County and the Contractor agree that Contract No. 001059 between them shall be amended as follows:

FIRST: Road Maintenance District 4, Hollydale Yard shall be added to the facilities to be maintained by the Contractor under the scope of work of this Contract. The addition of this facility to this Contract will become effective upon notification by the Public Works Contract Manager.

SECOND: The Contractor shall provide these additional services in accordance with the frequencies reflected in Exhibit A for \$3,600, increasing the annual not-to-exceed amount from \$34,827 to \$38,427 or such greater sum as the Board may approve, together known as the Maximum Contract Sum.

THIRD: All other terms, requirements, specifications, conditions, and prices of the original Contract shall remain in effect.

IN WITNESS WHEREOF, the County and the Contractor have hereunto subscribed their names by and through their officers thereunto duly authorized, as of the day, month, and year hereinabove first written.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

LLOYD W. PELLMAN
County Counsel

By _____
Deputy

WURZEL LANDSCAPE

By _____
Its President

By _____
Its Secretary

SECTION 6
SCHEDULE OF PRICES

FOR

11282 S. Garfield Ave, Downey (Hollydale Yard)
LANDSCAPING AND GROUNDS MAINTENANCE

In accordance with these Specifications, the undersigned Proposer is herewith submitting the following Proposal for the performance of the work as described in these Specifications subject to the Proposer furnishing all materials and equipment necessary, except those specified to be furnished by the Department. Tasks shall be performed with nothing but the highest of standards at no less than the frequencies set forth herein.

<u>ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>FREQUENCY</u>	<u>COST PER FREQUENCY</u>	<u>ANNUAL COST</u>
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FACILITY: 11282 S. Garfield Avenue, Downey - Hollydale Yard
Spot Areas - Engineer's office (3144 sq.ft); Bridge Maintenance (7000 sq.ft); Front Garfield Avenue (8244 sq.ft)

GROUP I

1.	Mowing			
	a. General Turf Areas	52	43.00	2,236.00
	b. Specialized Areas	N/A		
2.	Site Inspection and Reporting	N/A		
	a. Per Requirements			
3.	Management/Supervision	N/A		
Group I Total Annual Costs				2,236.00 ✓
Group I Estimated Annual Man-Hours				160

GROUP II

4.	Mechanical Edging			
	a. Turf Areas	52	12.15	631.80
	b. Ground Cover	N/A		

<u>ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>FREQUENCY</u>	<u>COST PER FREQUENCY</u>	<u>ANNUAL COST</u>
Group II				
5.	Weed Removal			
	a. Walks, Beds, Planters, Ground Cover Hardscape	<u>52</u>	<u>2.00</u>	<u>104.00</u>
	b. Bare Areas	<u>N/A</u>	<u> </u>	<u> </u>
	c. Undeveloped Areas	<u>N/A</u>	<u> </u>	<u> </u>
6.	Litter Control			
	a. Developed Areas	<u>52</u>	<u>1.00</u>	<u>52.00</u>
	b. Undeveloped Areas	<u>N/A</u>	<u> </u>	<u> </u>
7.	Raking			
	a. Turf Under Trees	<u>52</u>	<u>1.00</u>	<u>52.00</u>
	b. Planter Beds and Planters	<u>52</u>	<u>2.00</u>	<u>104.00</u>
8.	Clearance Pruning/ Hedge Trimming			
	a. Tree Safety Clearance/ Tree Pruning	<u>2</u>	<u>2.10</u>	<u>4.20</u>
	b. Shrub Safety Clearance/ Shrub Pruning	<u>N/A</u>	<u> </u>	<u> </u>
	c. Hedge Shaping and Trimming	<u>52</u>	<u>2.00</u>	<u>104.00</u>
	d. Groundcover Thinning/ Turf Reseeding	<u>N/A</u>	<u> </u>	<u> </u>
9.	Sweeping			
	a. Hard Surfaces Walks, Steps	<u>52</u>	<u>1.00</u>	<u>52.00</u>
10.	Aerification			
	a. Per Specification	<u>N/A</u>	<u> </u>	<u> </u>
11.	Rodent Control			
	a. Per Specification	<u>N/A</u>	<u> </u>	<u> </u>
12.	Color stamped concrete cleanup	<u>N/A</u>	<u> </u>	<u> </u>

EXHIBIT A.3

<u>ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>FREQUENCY</u>	<u>COST PER FREQUENCY</u>	<u>ANNUAL COST</u>
Group II				
13.	Mulch			
	a. Replenish mulch	<u>N/A</u>	<u> </u>	<u> </u>
14.	Site Inspection and Reporting			
	a. Per Requirements	<u>N/A</u>	<u> </u>	<u> </u>
15.	Management/Supervision	<u>N/A</u>	<u> </u>	<u> </u>
Group II Total Annual Costs				<u>1,104.00</u> ✓
Group II Estimated Annual Man-Hours				<u>80.</u> ✓

GROUP III

16.	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides	<u>N/A</u>	<u> </u>	<u> </u>
	b. Beds and Planters, Walkways, Hard Surfaces, Undeveloped Areas, Drainage Areas, Curb and Gutter Expansion Joints, Roadways, Stream Beds - With Systemic Herbicides.	<u>N/A</u>	<u> </u>	<u> </u>
17.	Site Inspection and Reporting			
	a. Per Requirements	<u>N/A</u>	<u> </u>	<u> </u>
18.	Management/Supervision	<u>N/A</u>	<u> </u>	<u> </u>
Group III Total Annual Costs				<u>0</u>
Group III Estimated Annual Man-Hours				<u> </u>

EXHIBIT A.4

<u>ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>FREQUENCY</u>	<u>COST PER FREQUENCY</u>	<u>ANNUAL COST</u>
GROUP IV				
19.	Maintenance Description - Automatic			
a.	Valve Box Integrity - replace covers, check for safety & security	<u>52</u>	<u>1.00</u>	<u>52.00</u>
b.	Inspect, Operate, Control, and Make Adj of all Irrigations. Contractor not Responsible for replacement of backflow & irrigation timers.	<u>52</u>	<u>1.00</u>	<u>52.00</u>
c.	Inspect salt build-up and inject solutions for cleaning	<u>As Needed</u>	<u>_____</u>	<u>_____</u>
d.	Repair, replace, relocate Sprinkler heads, valves and drip emitters (including Labor and material)	<u>52</u>	<u>1.00</u>	<u>52.00</u>
e.	Inspect excessively wet & dry areas	<u>N/A</u>	<u>_____</u>	<u>_____</u>
f.	Flush & inspect Y-filter at each RCV	<u>N/A</u>	<u>_____</u>	<u>_____</u>
g.	Flush & inspect Y-filter at backflow	<u>N/A</u>	<u>_____</u>	<u>_____</u>
h.	Reset rain sensor on controller	<u>As Needed</u>	<u>_____</u>	<u>_____</u>
i.	Flush each irrigation system (6 and every time any work is done on the irrigation system)	<u>N/A</u>	<u>_____</u>	<u>_____</u>
j.	Manual watering of shrubs, ground covers and trees	<u>As Needed</u>	<u>_____</u>	<u>_____</u>

NOTE: All irrigation replacement parts shall be as per original installation or approved equal by the County of Los Angeles.

EXHIBIT A.5

<u>ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>FREQUENCY</u>	<u>COST PER FREQUENCY</u>	<u>ANNUAL COST</u>
GROUP IV				
20.	Site Inspection and Reporting a. Per Requirements	<u>52</u>	<u>1.00</u>	<u>52.00</u>
21.	Management/Supervision	<u>52</u>	<u>1.00</u>	<u>52.00</u>
Group IV Total Annual Costs				<u>260.00</u>
Group IV Estimated Annual Man-Hours				<u>22</u>

COST SUMMARY
11282 S. Garfield Avenue, Downey - Hollydale Yard

	COSTS	MAN-HOURS
GROUP I	\$ <u>2236.00</u>	<u>160</u>
GROUP II	\$ <u>1104.00</u>	<u>80</u>
GROUP III	\$ <u>0</u>	<u> </u>
GROUP IV	\$ <u>260.00</u>	<u>22</u>